

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
April 9, 2014
FINAL

Members Present: Chairman Fred Douglas, Selectman Arnie Byam and Selectman Lee Mayhew

Staff Present: Interim TA Burton Reynolds and Administrative Assistant Cindi Hasty

Public Present:

Media Present: Jessie Salisbury arrived at 6:30pm.

Recorder: Kathleen Humphreys

The meeting was called to order at 6:00pm.

Approval of Minutes, Manifests, and Items for Signature:

The Board addressed all items that needed their signature.

Appointments:

Board of Selectmen's Meeting Minutes

Highway Department:

Kent Perry was present.

D&S update. Mr. Perry is contacting D&S to set-up a meeting to look at Pinnacle Road and Mountain Road. The Selectmen can't attend from April 20-27 but any day could work except Wednesday morning but later in the day would work for Selectman Byam who requested a few days' notice.

Road condition update tabled until D&S completes the inspection.

Gravel: Mr. Perry announced that the gravel pit in Wilton may close in the near future in which case the town trucks would have to travel a further distance to Milford for road material. They are trying to stockpile the high-quality ¾" material. A shipment of 250-300 yards may need to be transported with a larger truck they can rent should we need to transport from Milford. The current price the town is paying is \$13-\$14 a ton.

Mr. Perry said the roads are in okay shape so far. He commented the high-quality material they used on the roads has helped. He also rented a screener and has shifted material. The cost was \$250/day.

The two 550 trucks needed work before they could pass inspection as they are at the 75,000 mile range.

The bad visibility that is the root of a dangerous intersection at Crooked S and Mountain Road was discussed. A letter is being drafted to the property owner.

Police Department

Chief Rance Deware was present.

Request for Proposal (RFP)

The Board discussed the three quotes for work on the police vehicles. Chief Deware will request an updated proposal using all synthetic products prior to the April 23, 2014 meeting.

New cruiser should be ready in the next four days.

Old Town Business

Wilton Appropriation

Mr. Reynolds would like to draft a letter to the Town of Wilton to inform them when the payments can be expected. After reviewing the town's finances and expected payments he anticipates the town can make payments in June 2014, December 2014 and June 2015.

VOTE: Selectman Mayhew made a motion to entertain the format for payment to Wilton as presented by Interim TA Burton Reynolds. Selectman Byam seconded the motion. Motion passed.

Town Administrator update

Mr. Reynolds suggested going in non-public session to discuss the town administrator candidates to protect the privacy of the candidates.

VOTE: Selectman Mayhew made a motion to table the town administrator candidate's applications to end of meeting. Selectman Byam seconded the motion. Motion passed.

New Town Business:

Deputy Treasurer Vacation Coverage:

It came to Mr. Reynolds' attention when Treasurer Ellen Martin was on vacation last year her position was covered by Linda Anderson which has gone through the proper process to be a deputy but the payments were charged to the Town Clerk's budget. He suggested adding a line for deputy treasurer to the proper section of the budget.

VOTE: Selectman Mayhew made a motion to approve Mr. Reynolds to add a line of Deputy Treasurer. Selectman Byam seconded the motion. Motion passed.

Valic 401K Part-Time Employees Eligible.

Discussed if part-time employees can add their funds to Valic with no matching funds from the town.

VOTE: Selectman Mayhew made a motion to allow part-time employees to participate in Valic 401K program without any matching contributions from the town of Lyndeborough. Selectman Byam seconded the motion. Motion passed.

WLT-EMS Association Board of Directors

Mike Decubellis resigned as the town's representative on the WLT-EMS Board. After a discussion it was decided to ask if Acting Fire Chief Brian Smith would consider the appointment.

VOTE: Selectman Byam made a motion to ask Brian Smith if he would agree to be appointed to the WLT-EMS Association Board. Selectman Mayhew seconded the motion. Motion passed.

Gary Zirpolo has to invite Mr. Smith to the Board. Selectman Byam will inform Mr. Smith of their intentions.

First Quarter Financial Review

Mr. Reynolds reviews the town's finances every quarter but he can review it more frequently if desired. Selectman Mayhew would like to review it monthly also. The budget is about 20% which is in good shape.

MS2 is in the file for signatures. The minutes from town meeting are complete and the documents will be submitted together with some other required forms, to the Department of Revenue Administration in April.

Public Forum:

Jessie Salisbury for the Heritage Commission wanted to address how to get everyone in town to know what is going on. One suggestion was putting a sign, like at the recycling center, somewhere in the Center area so people in that area would know what is going on.

VOTE: Selectman Byam made a motion at 7:23pm to go into non-public session. Selectman Mayhew seconded the motion. Motion passed.

The Board went into a non-public session.
Re: Town Administrator candidate review.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 9:45pm.

Date:

Kathleen Humphreys, Recorder

Fred Douglas
Chairman

Arnie Byam III

Lee Mayhew

APPROVED BY THE BOARD OF SELECTMEN ON APRIL 23, 2014